



VILLAGE OF ELLSWORTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
Monday, May 19, 2025  
Meeting Minutes

Meeting was called to order at 5:00 p.m. by vice chairperson, Lynn Spearing.

**Members present:** Lynn Spearing, Tina Sundelius, Jerry Rasmussen, Chris Randall, Chris Wallace, & Student Rep. Chance Solomon.

**Also Present:** Judy Stilwell

**Members absent:** Ginny McCallum, Mary Faculak, Heather Beem & Nathan Swailes.

**Approval of the Agenda:**

A **motion** to approve the agenda was made by Wallace, seconded by Sundelius. Motion carried by unanimous consent.

**Approval of the Minutes:**

A **motion** to approve the meeting minutes from the April 28, 2025 meeting as presented was made by Sundelius, seconded by Spearing. Motion carried by unanimous consent.

**Treasurer's Report:**

Spearing reported that the bank balance was \$14,289.87. This month's expenses include \$233.00 for rack cards highlighting Concerts on the Square and credit of \$650 from Concert sponsorships. A **motion** to accept the Treasurer's Report was made by Randall, seconded by Wallace. Motion carried by unanimous consent.

**Village President's Report:** Rasmussen reported that a sketch of the tank memorial is still in progress. He was hoping to sell some of the trees that need to be removed from the lot to finance the construction of a fence but the price of red pine as well as hard woods no longer holds the same value since the ice storm. He is still working on the sewer project.

**Art Walk:** Wallace reported that he has spoken with two local artists that also sit on the East Jordan Art Walk Committee about what process we should put in place for success. They suggest we create an

exploratory team to research the feasibility of the project. They expressed that the Art walk in EJ has been more difficult and expensive than originally expected.

**Banners:** The school graphics class are presently not producing banners so we need to find our Concerts on the Square sponsorship banner elsewhere. Sundelius will look into it.

Judy Stilwell: Stilwell & Mary Hanson will be finalizing on the purchase of the Antrim review on June 27. She gave a rundown on the combined marketing experience of both her and Hanson the presented their future aspirations of turning the paper into a marketing tool for small businesses and nonprofits. Circle North Media.

**Vice Chairperson Report:** Spearing presented an outline of information to include in the grant application, asking for suggestions and additions. She will be submitting her application to Rotary Charities and the Grand Traverse Regional Foundation Next week.

**Adjournment:**

A motion to adjourn at 5:50p.m. was made by Spearing, seconded by Sundelius. The next regular meeting will be held June 30, 2025.

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on May 20, 2025

Submitted by Tina Sundelius

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Mary Faculak, Chairperson

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Date