



VILLAGE OF ELLSWORTH
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, April 29, 2024
Meeting Minutes

Meeting was called to order at 5:00 p.m. by chairperson, Mary Faculak.

Members present: Mary Faculak, Lynn Spearing, Chris Wallace, Tina Sundelius, Chris Randall.

Members absent: Hugh Campbell, Ginny McCallum, Nate Swailes

Approval of the Agenda:

A **motion** to approve the agenda was made by Wallace, seconded by Randall. Motion carried by unanimous consent.

Approval of the Minutes:

A **motion** to approve the meeting Minutes from the March 25, 2024 regular meeting as presented was made by Wallace, seconded by Randall. Motion carried by unanimous consent.

Treasurer's Report:

Spearing reported that the bank balance was \$9,108.40. A donation from the Ellsworth Farmer's Exchange for the Kiosk-style sign was received. A **motion** to accept the Treasurer's Report was made by Wallace, seconded by Randall. Motion carried by unanimous consent.

Student Representative: No update

Concerts on the Square: Faculak will produce press releases for Concerts on the Square through the chamber. 500 rack cards will also be printed. Each member of the board signed up to officiate a concert.

Way finding Signage:

The ribbon cutting scheduled for Monday, April 29 at 3:30 p.m. was changed to May 20 at 4:00 p.m. due to weather concerns. We will meet at the Community Square and celebrate at each of the 3 signs. Spearing was asked to get a quote on the sign that will be placed at Community Park in hopes of having it installed prior to the Pig Roast Festival. It will be another kiosk-style sign.

Chairperson Report:

We are three and half weeks away from the Breezeway Garage Sales. Someone from Central Lake would like to participate and needs a place to set up on the Breezeway. Spearng will check the availability of the Community Square. The Visitor Guide will be out in mid-May. Community Banners are available for purchase for \$35 each. We need a count of the village light poles equipped with posts and by unanimous consent intend to purchase.

Informational Meetings:

As a DDA we are expected to either update our TIF plan or hold periodic informational meetings with the public. An informational meeting was scheduled for June 24 at 6:00 pm. After our June regular meeting. Spearng will check the availability of the Township Hall.

Adjournment:

A motion to adjourn was made by Faculak, seconded by Randall. The next regular meeting will be held on May 20, 2024.

on May 2, 2024

Submitted by Tina Sundelius

Mary Faculak, Chairperson

Date